

## HOW TO APPLY

# SKILLSFUTURE MID-CAREER TRAINING ALLOWANCE



For Singapore Citizens aged 40 years and above\*

\*with valid PayNow account linked with NRIC

**1** Log in to [MySkillsFuture.gov.sg](https://MySkillsFuture.gov.sg) and click on "View SkillsFuture Mid-Career Training Allowance".

Start your upskilling journey today

Search for courses, initiatives, or articles

<https://MySkillsFuture.gov.sg>

Click on 'View SkillsFuture Mid-Career Training Allowance Application'

**2** Click on 'New Application' to start a new application.

Welcome, Fayth Lee Kai Ting

Your SkillsFuture Mid-Career Training Allowance Balance: 24 months

Last Received: [icon]

Click on 'New Application'

New Application + Create New Application

**3** Fill in your personal particulars, contact, education and occupation details.

Mobile Number: 91234567

Email Address: fayth.lee@gmail.com

Education and Occupation

Highest Education Level: Select Highest Level of Education

Occupation: Select Occupation

Click 'Next' after filling in the details

**4** Fill in your course and training provider details.

Training Provider: NTUC LearningHub

Course: C200403998C Introduction to Digital Marketing

Have you enrolled for the course?  Yes  No

Has the course commenced?  Yes  No

Indicative Course Start Date: 01/04/2025

Click 'Next' after filling in the details

**5** Review your application carefully. Click on 'Submit Application' to complete your application.

Residential Status: Singapore Citizen

Sex: Female

Date of Birth: 01/01/1981

Contact Information: Mobile Number: 91234567

Education and Occupation: Highest Education Level: DIPLOMA

Course Details: Training Provider: NTUC LearningHub, Course ID: C200403998C

Has your course commenced? No

Indicative Course Start Date: 01/04/2025

Check the two declaration boxes, then click 'Submit Application'

**6** You will receive an email notification upon successful submission of your application.

Application Submitted

You will receive an email confirmation of your submitted application.

Click on 'View Application' to see your active application

Summary of My Applications

Active Application

Application ID: C200403998C

Course Title: Introduction to Digital Marketing

Indicative Course Start Date: 01/04/2025

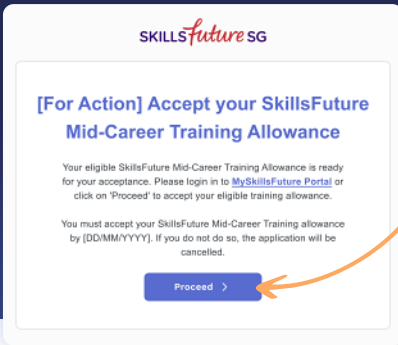
Application Status: Pending Document Confirmation

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SKILLSfuture FORWARD

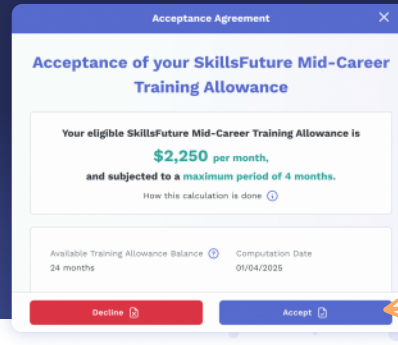
For more information, visit [www.skillsfuture.gov.sg/training-allowance](https://www.skillsfuture.gov.sg/training-allowance)

**7** Upon successful enrolment, you will receive an email notification within the week from the start of the course on your computed training allowance.



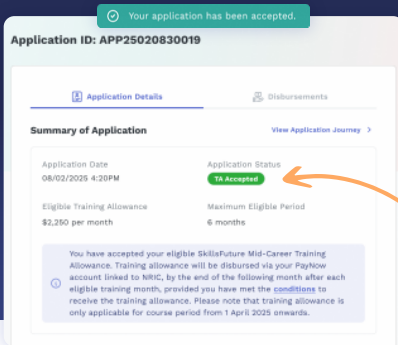
Click 'Proceed' to review your computed training allowance

**8** Review and accept your training allowance by the stipulated date.



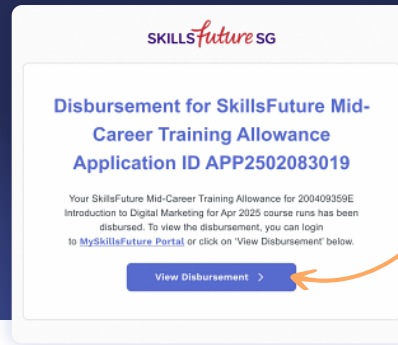
Click 'Accept' to confirm your computed training allowance

**9** In the Summary of Application page, your application status will be updated as "TA Accepted".



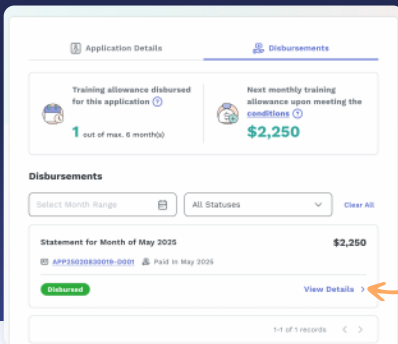
Application status is updated as "TA Accepted"

**10** Upon meeting the conditions for each training month, you will receive your training allowance by end of the following month.



Click 'View Disbursement' to check your disbursement

**11** You can view the disbursement details on the Application Detail page under 'View Details'.



Click on 'View Details' for more information

**12** The Disbursement Detail page shows your disbursement information.

